

MEDIA CONSENT FORM

AGREEMENT between(the **School**)
and OUTDOOR STUDIOS CIC (the **ORGANISATION**)

PROJECT:

DATE:

LOCATION:

During this project, Outdoor Studios may take photographs of children, staff and supervisors engaged in activities, for use in our final report and evaluation, printed publications, website, social media and newsletters. We may also make video or webcam recordings for school-to-school conferences, monitoring or other educational use.

To comply with the Data Protection Act 1988, parental permission is required before we can do so. ***It is the responsibility of the School to ensure parental permission to use images of pupils has been granted and any exceptions are made clear.*** Outdoor Studios will ensure any individuals who do not wish to be photographed are avoided.

May we use your pupils' photographs in any printed publications we produce for promotional and educational purposes? **Yes / No**

May we use your pupils' images on our website and social media channels? **Yes / No**

May we record your pupils' image on video or Webcam? **Yes / No**

Are you happy for your pupils to appear in the media? **Yes / No**

Conditions of use

1. This form is valid for two years from the date of signing. The consent will automatically expire after this and we will not re-use any images after this time.
2. We will not include details or names of any child in an image on video, on our website, or in printed publications, without good reason.
3. We will not include personal e-mail or postal addresses, telephone or fax numbers on video, on our website, or in printed publications.
4. If we use images of individual pupils, we will not add the child's name to any accompanying text or photo captions. We may use group or class images with very general labels, such as "a science lesson" or "making Christmas decorations".
5. We will only use images of pupils who are suitably dressed, to reduce risk of such images potentially being used inappropriately.

Please sign and date this form and return to the Administrator & Communications Coordinator/ project manager at info@outdoorstudiosarts.com

The SCHOOL

Signed:

Date:

Name and title: